**ZOOLOGY 2022: Practical information**

**Location:** [KU Leuven, Campus Kortrijk](https://kulak.kuleuven.be/en/)

**Dates:** 22 & 23rd of September 2022

**Contact:** [zoology2021@uliege.be](mailto:zoology2021@uliege.be) – **Web site**: http://rbzs.be/benelux-congress-of-zoology/

**Key Dates and Deadlines:**

1. Abstract submission: opened
2. Registration/payment: opened
3. Abstract submission deadline: **15 August 2022**
4. Abstract acceptance: 1rst September (reviewed by the Scientific committee)
5. Early registration deadline: 18th August 2022 (after abstract acceptance) (=early fees)
6. Registration deadline for presenters: 5th September (= normal fees)
7. Registration on desk (22-23rd September) **possible only for non-presenters** (= on desk fees).

**Registration:**

1. Fill the registration form (see attached file);
2. Make the payment according to your registration fees rate (and additional cost if any).

REGISTRATION FEES (in EUR):

|  |  |  |  |
| --- | --- | --- | --- |
| Type | Early  (max 18th August) | Normal  (5th September) | Late  (on desk – only for non-presenters) |
| Master student (non-member) | 15 | 15 | 25 |
| Master student (member)**1** | 0 | 0 | 10 |
| PhD student (non-member) | 90 | 110 | 150 |
| PhD student (member) | 40 | 60 | 100 |
| Other (non-member) | 130 | 150 | 190 |
| Other (member) | 80 | 100 | 140 |

**REMARKS**:

1. Fees include: congress registration, coffee breaks, poster session evening, abstract book
2. Fees do no include: lunches – Reception dinner
3. Member means member of **Royal Belgian** or **Royal Dutch Zoology Societies**;
4. Possibility to pay membership to the Belgian Society (i.e. 10 euros for Master students, 25 euros for PhD students, + 40 euros for others) at the same time than the registration and to obtain the member fee rate. Membership is valid for one year (i.e. also for 2022) (see other Membership benefices on RBZS.Be).
5. Desk payment for presenters is not possible

**Lunches/Reception Diner**

It is possible to take lunches outside the congress venue (no additional cost but need to register). Nevertheless, it will be also possible to take lunch on site (soup, pasta and salad bar).

Reception Diner will be held on 22nd September (Pizza party) (extra cost 35 euro, but it will be nice!).

**Remarks**:

1. For allergy, please inform us via [Zoology2021@uliege.be](mailto:Zoology2021@uliege.be)

**Payments:**

1. Payment must be done on the RBZS IBAN account number: BE37 7340 4462 1928, BIC: KREDBEBB,
2. Payment can be done online via RBZS.be or via Bank transfer.
3. Address for bank tranfer:  KBC Bank NV - Drongen - Openingstijden, Drongenplein 11, 9031 Drongen, BELGIUM

**Remarks**:

1. For extra-European country, please add Bank transfer cost to the paid sum;
2. For Diner registration, please add 35 euros to registration fees
3. If payment is done for several persons, please send an email to [Zoology2021@uliege.be](mailto:Zoology2021@uliege.be) including all detailed information for each person.
4. Invoice request can be sent to [Zoology2021@uliege.be](mailto:Zoology2021@uliege.be)
5. Certificate of attendance will be sent be e-mail after the congress upon request at [Zoology2021@uliege.be](mailto:Zoology2021@uliege.be)

**Abstract:**

Please follow the template given as attached file. Body text 300 words maximum

**Oral Communication:**

Congress language is English.

1. Two types of oral presentations are possible: **normal oral communication** (12min + 3min for questions) or **double slot communication** (25 min + 5min questions). Double slot (i.e. mini conference) are only possible for postdoc presenter (non-tenured).
2. The second type of communication is only possible for young postdoctoral scientists. RBZS attends to put the focus on some promising postdocs, giving them the opportunity to develop their research result in a longer format than usual.

**Poster:**

A0 format only, Portrait only. A poster session will be organized on the 22nd evening with beers and other stuff before the conference dinner. Poster will be visible during the whole congress.